



Performance Budgeting

Project Q7 Summary Report

Version 1.0
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Prepared for:
Commonwealth of Virginia
VA-090724-PPC

Prepared by:



1760 Old Meadow Road
McLean, VA 22102

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1 Introduction

1.1 Purpose

The purpose of this document is to summarize the client meetings and action items that occurred during the third quarter of the Performance Budgeting (PB) project, from January 1, 2011 through March 31, 2011.

1.2 Organization

This document is intended as a summary for the COVA Project Manager and is organized into the following sections:

- Section 1, Introduction
- Section 2, Meetings Summary
- Section 3, Action Item Summary

2 Meetings Summary

Between January 1, 2011 through March 31, 2011, the following PB Project meetings took place:

- 3 PB Project Steering Committee meetings
- 6 PB Project Management Team meetings
- 6+ Phase 2, Phase 3, and CRs Planning Meetings
- 4 Strategic Planning Requirements Meetings with DPB
- 2 Agency Spend Plan Final Requirements Review Sessions with Workgroup
- 2 Strategic Planning Final Requirements Review Sessions with Workgroup
- 2 Agency Spend Plan and Strategic Planning Training and Documentation Meetings
- 1 Agency Spend Plan Requirements Meeting with DPB
- 1 Agency Spend Plan Kick-Off Meeting and Webinar
- 1 Strategic Planning Kick-Off Meeting and Webinar
- 1 Webinar Regarding Release 1.4
- 1 Phase 1 Go-Live Celebration

3 Action Item Summary

Links to the Action Items in PB Project Repository are below.

3.1 Steering Committee Action Items

<http://vitapb.cova.ppc.com/Sites/VITA%20Performance%20Budgeting/Lists/Project%20Management%20Team%20Action%20Items/AllItems.aspx>

3.2 PB Project Management Team Action Items

<http://vitapb.cova.ppc.com/Sites/VITA%20Performance%20Budgeting/Lists/Project%20Management%20Team%20Action%20Items/AllItems.aspx>